

| Role Overview | |
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| Job title: | Christmas Elf |
| Term: Hours: | Dates: Saturday 2, Sunday 3, Saturday 9, Sunday 10, Saturday 16 & Sunday 17 December 2023 Hours: 9:15am – 5pm), with breaks throughout and half hour lunch break) plus briefing Friday 1 st December (1.5 hours) Fee: £15 Per Hour |
| Accountable to: | Head of Learning and Public Engagement |

Description and dimensions of role:

As an Elf you will ensure that every visitor has a magical experience whilst at Chelsea Physic Garden this Christmas. You will remain in character whilst supporting the smooth running of Chelsea Physic Garden's Father Christmas Storytelling experience.

The Christmas Elf will chaperone families from the meeting point to Father Christmas and ensure the event timings are adhered to. They will be a joyful face for families to interact with whilst at the Garden and will support Father Christmas create a memorable experience for everyone who visits. The Christmas Elves will also help Father Christmas hand out gifts and assist families for photo opportunities. This role requires outside working, and an elf costume will be provided.

Key duties and responsibilities:

- Welcome people to Chelsea Physic Garden.
- Chaperone families from the meeting point to Father Christmas's laboratory.
- Maintain in character and ensure everyone feels welcomed whilst at Chelsea Physic Garden.

Person Specification:

- Experience of delivering exceptional customer service
- Performance experience is desirable
- Ability to work independently and as part of a team
- Able to adapt to different audience types and needs



- Organisational skills
- Enjoys working with children

We are looking for candidates to work Saturday 2, Sunday 3, Saturday 9, Sunday 10, Saturday 16 & Sunday 17 December 2023.

Hours are 9:15am – 5pm and you will have a ½ hour break for lunch and breaks throughout the day. We are also doing a briefing on Friday 1st December for approximately 1 hour and ½.

Chelsea Physic Garden is an inclusive employer. We welcome applications from everyone, including members of the LGBTQIA+ community, people with disabilities, neurodiverse people, and people from all ethnic, cultural, and religious backgrounds.

Fee Information

The fee for this position includes all expenses and travel costs, etc.

The fee is for the successful delivery of the deliverables as outlined earlier in this brief.

Please note: If you are VAT registered, this amount is inclusive of VAT.

You will need to submit an invoice for this role.

To apply:

Please submit an up-to-date CV and a brief cover letter (instructions below) to learning@chelseaphysicgarden.co.uk by midnight on Monday 2 October 2023.

Your cover letter should include:

- Why this role is of interest to you
- How your experience relates to the role overview